

PROSPECT WORKSHEET

Date:		
Basic Information		
Name		
Address		
Contact Person		
Financial Data		
Total Assets		
Total Grants Paid		
Grant Ranges/Amount Needed		
Period of Funding/Project		
Is Funder a Good Match?	Funder	Your Organization
Subject Focus (list in order of importance)	1.	1.
	2.	2.
	3.	3.
Geographic Limits		
Type(s) of Support		
Population(s) Served		
Type(s) of Recipients		
People (Officers, Donors, Trustees, Staff)		
Application Information		
Does the funder have printed guidelines/application forms?		
Initial Approach (letter of inquiry, formal proposal)		
Deadline(s)		
Board Meeting Date(s)		
Sources of Above Information		
<input type="checkbox"/> 990-PF -- Year:	<input type="checkbox"/> Requested	<input type="checkbox"/> Received
<input type="checkbox"/> Annual Report -- Year:	<input type="checkbox"/> Requested	<input type="checkbox"/> Received
<input type="checkbox"/> Directories/grant indexes		
<input type="checkbox"/> Grantmaker Web site		
Notes:		
Follow-up:		

Federal & State Agencies that award Grants for Township & Community Projects

U.S. Department of Transportation - Federal Highway Administration

<https://www.fhwa.dot.gov/>

- Infrastructure
- Safety

U.S. Department of Health & Human Services

<https://www.hhs.gov/>

- Youth programs
- Nutrition
- Prevention & Wellness
- Public Health
- Social Services
- Mental Health / Substance Abuse - <https://www.samhsa.gov/>

U.S. Department of Homeland Security - Federal Emergency Management Agency (FEMA)

<https://www.fema.gov>

- Emergency Preparedness – equipment & training

U.S. Department of Agriculture

<https://www.usda.gov>

- Food and Nutrition
- Rural Development

Illinois State Fire Marshall

<https://www2.illinois.gov/sites/sfm/Pages/default.aspx>

- Small Equipment

Illinois Department of Community & Economic Development

<https://www2.illinois.gov/agencies/DCEO>

- Business Development

- Job Training
- Home Weatherization

Illinois Department of Human Services

<http://www.dhs.state.il.us/page.aspx>

- Family & Community Services
- Mental Health / Substance Abuse
- Rehabilitation
- Child Care Assistance

Illinois Department of Transportation

<http://www.idot.illinois.gov/>

- Rural transportation – used fleet vehicles

Community Foundations <http://allianceilcf.org/>

- Illinois is served by 36 community foundations that manage numerous philanthropic funds and award grants based on the criteria defined by the individuals/groups that established each fund.
- The community foundations also award grants of their own.
- One of the functions of a community foundation is to serve as a fiscal agent for grantseekers that do not have charitable nonprofit 501(c)(3) status.

United Way <http://unitedwayillinois.org>

- Illinois is served by 41 local United Ways
- Each local United Way determines its funding priorities and application procedures.
- There is an increasing emphasis on funding programs that can measure their impact in the community.

Grant Search Tools

Grants.gov

www.grants.gov

- Federal grant portal.
- Beware of scams – you may access this website for free and you do not need to have an account.
- You must create an account with the federal government and renew it annually to be eligible to apply for federal grants. There is no fee for this.

Grant Station

<https://grantstation.com/>

- Although you need to purchase a subscription to access this online database, they often offer discounts throughout the year.
- Includes government and foundation grants.

Foundation Center – Foundation Directory Online

<http://foundationcenter.org/products/foundation-directory-online>

- Comprehensive database of foundation and corporate grantmakers.
- The QuickStart version is free but limits the amount of information you can view.
- Two subscription levels.
- You may access the full database for free at 10 partnering libraries and nonprofit resource centers in Illinois (as of 9/12/2018)
 - IL Valley Comm Coll, Oglesby
 - Univ of IL at Springfield
 - Rock Island Public Library
 - Joliet Junior College
 - Dekalb Public Library
 - Coll of DuPage Lib., Glen Ellyn
 - Schaumburg Township Dist Library
 - Arlington Heights Memorial Library
 - Barrington Area Library
 - Mount Prospect Public Library, Mt. Prospect